



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 22, 2005

Sylvia Felix, Treasurer
Donna Christensen Campaign
Post Office Box 5197
St. Croix, VI 00823

Response Due Date:
April 21, 2005

Identification Number: C00320754

Reference: Amended 30 Day Post-General Report (10/14/04-11/22/04),
received 2/8/05

Dear Ms. Felix:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your Amended 30 Day Post General Report, received 2/8/05, discloses a substantial increase in the amount of receipts and/or disbursements from those disclosed on your previous reports. Please amend your report to clarify why this additional activity was not provided with your previous filings. (11 CFR §104.3)

-Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §§ 104.3(b)(4)(i)) and 104.9, and Advisory Opinions 1992-1 and 1996-20)

25038761996